



Aethon Marine Services LLC

INJURY /REHABILITATION PROCEDURES AND POLICY / STAY AT WORK/ RETURN TO WORK POLICY STATEMENT

AMS recognises that helping Staff / Inspectors to stay at work or make an early and safe return after an injury / illness minimises the impact of injury on them and their families.

We support our injured Staff / Inspectors by having a system of workplace rehabilitation and providing suitable duties for them while they are recovering.

We expect that all injured/ill workers will return to work on suitable duties as soon as it is medically safe to do so.

We have appointed a Company Doctor to manage workplace rehabilitation for our injured Staff / Inspectors.

As part of our system of workplace rehabilitation we are committed to:

- *Providing a safe and healthy work environment.*
- *Encouraging the early reporting of injuries by AMS ACCIDENT, INCIDENT, NEAR-MISS, OCCUPATIONAL HEALTH & DISEASE REPORT FORM.*
- *Making suitable duties available to injured workers as soon as possible after an injury occurs.*
- *Consulting of injured employee / contractor to Company Doctor.*

Respecting the confidentiality of our Staff / Inspectors medical and rehabilitation information.

When an injury occurs at work, Company's role in Rehabilitation:

- AMS help you complete an application for workers' compensation (if required)*
- Contact Company doctor for guidance on your return to work*
- Develop a suitable duties plan*
- Remain in regular contact with you throughout the rehabilitation process*
- Continue to monitor and upgrade your suitable duties program*
- Keep the details of your rehabilitation file confidential*

Ask for your feedback on the rehabilitation process once you are recovered and fit for the duty.

Managing Director *03 January 2021*
Approved: _____ *Date:* _____